

## Record of officer decision

<b>Decision title:</b>	Appointment of an external contractor to deliver a one-off contract at Maylord Orchards in respect of the required 25 year sprinkler system inspection.
<b>Date of decision:</b>	10 <sup>th</sup> July 2024
<b>Decision maker:</b>	Commercial and Investments Manager
<b>Authority for delegated decision:</b>	Corporate Services' scheme of delegation dated July 2023 (line 26 – operational delivery of health and safety compliance to property assets and associated undertakings) gives the Commercial and Investment Manager the authority to take the decision
<b>Ward:</b>	Central
<b>Consultation:</b>	None
<b>Decision made:</b>	To award a one-off contract to Argus Fire Ltd in line with the Council's Contract Procedural Roles for low value works
<b>Reasons for decision:</b>	<ul style="list-style-type: none"> <li>• To ensure that the Maylord Orchard sprinkler system continues to be compliant with relevant Health and Safety legislation</li> <li>• The appointment of Argus Fire Ltd follows a procurement process managed by Hoople which supports the decision and provides best value to the Council</li> <li>• Insurance requirement that the system is maintained</li> </ul>
<b>Highlight any associated risks/finance/legal/equality considerations:</b>	The inspection may identify remedial works which will not be covered by the scope of the current Contract.
<b>Details of any alternative options considered and rejected:</b>	No suitable alternatives were proposed, the 25 year test and inspection is required to ensure the centre can continue to operate in compliance with legislation.
<b>Details of any declarations of interest made:</b>	None

Signed..... Date: 18<sup>th</sup> July 2024

Name: David Micah  
Job Title: Commercial and Investments Manager